

10 Things to Try in Ultra Base Navigation

1. Check out the Institution page, the go-to place to access valuable links, resources, and other content to help you get started.

The screenshot shows the Blackboard Ultra Base navigation interface for Monument University. The left sidebar contains the following items:

- MONUMENT UNIVERSITY
- Institution Page (selected)
- Mina Akbar
- Activity Stream 13
- Courses
- Organizations
- Calendar
- Messages
- Grades
- Tools
- Sign Out

The main content area features a large banner image of Monument University with the text "Monument University" and a circular logo with the letter "M" and the year "1997". Below the banner, the text "Welcome Students!" is displayed. A message box states: "This is sure to be an amazing year at **Monument University!**". Below this, a section titled "Make sure you remember to:" lists the following items:

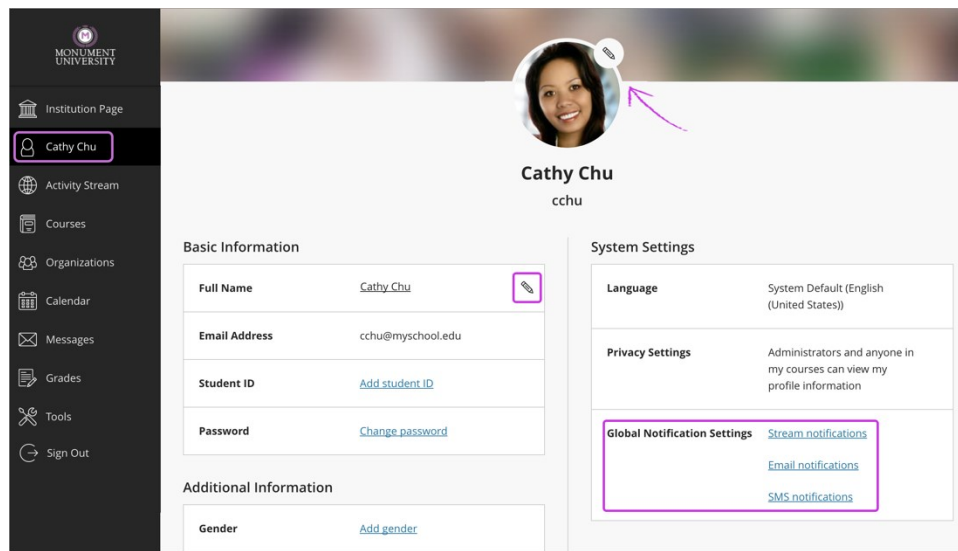
- Fill out your paper work
- Meet your instructors
- Follow all the rules

Below the message box, the text "Monument University Resources" is displayed. A list of resources is shown:

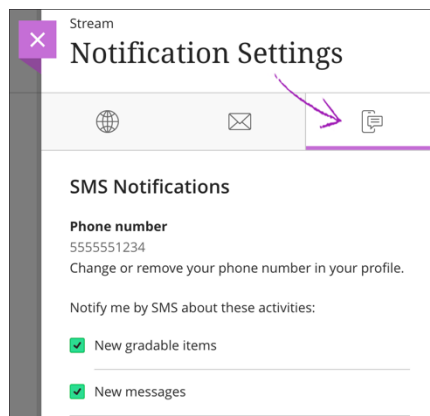
- Courses
- Rules of the School
- Supply List
- Meet your instructors
- [Show All \(2\)](#)

At the bottom, a section titled "Your guide to Monument University!" includes the text "Get started here".

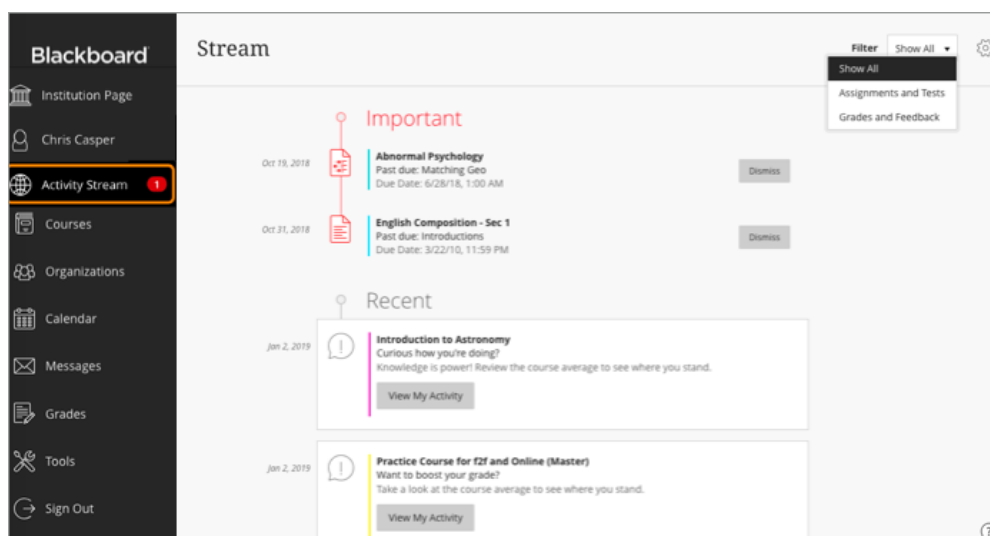
2. Build out your profile.



3. Configure your Notifications, including the SMS notification feature to receive text message notifications while on-the-go! Be sure to also set up your stream and email notifications according to your preferences.



4. Use the activity stream to quickly access the most important information consolidated from all your courses.



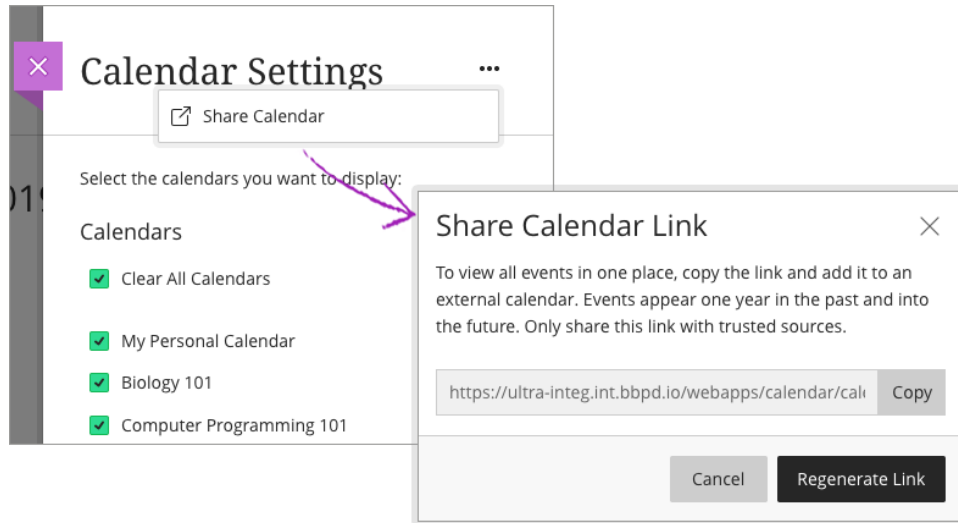
5. Search your courses and apply varying filters. Once you find your most important classes, click the star to favorite them.

The screenshot shows the Blackboard interface. On the left is a dark sidebar with navigation links: Institution Page, Justin Harper, Activity Stream, **Courses** (highlighted with an orange box), Organizations, Calendar, Messages, Grades, Tools, and Sign Out. The main content area is titled 'Courses' and has a 'Course Catalog' link in the top right. Below the title are tabs for 'Summer 2018 Term', 'Current Courses' (selected), and 'Upcoming Courses'. A search bar 'Search your courses' and a filter dropdown 'All Courses' are present. A dropdown menu for 'Current Courses' is open, showing 'Upcoming Courses', 'Current Courses' (selected), 'Summer 2018 Term', and 'Spring 2018 Term'. A '50 items per page' dropdown is also visible. The 'Favorites' section lists three courses: 'Biology 101' by Beth Carlson, 'British Literature' by Jack Medina, and 'Introduction to Sociology' by Cathy Chu. The 'British Literature' course is highlighted with an orange box, and its star icon is also highlighted with an orange box. A red arrow points to the 'Course ID: lit110_01_01' for this course. A context menu is open for the 'British Literature' course, showing options: 'Complete or make course private' and 'Hide course'. The 'Spring 2018 Term' section shows 'Introduction to Sociology' by Cathy Chu. The 'Summer 2018 Term' section shows 'Math 101' by Blackboard Administrator.

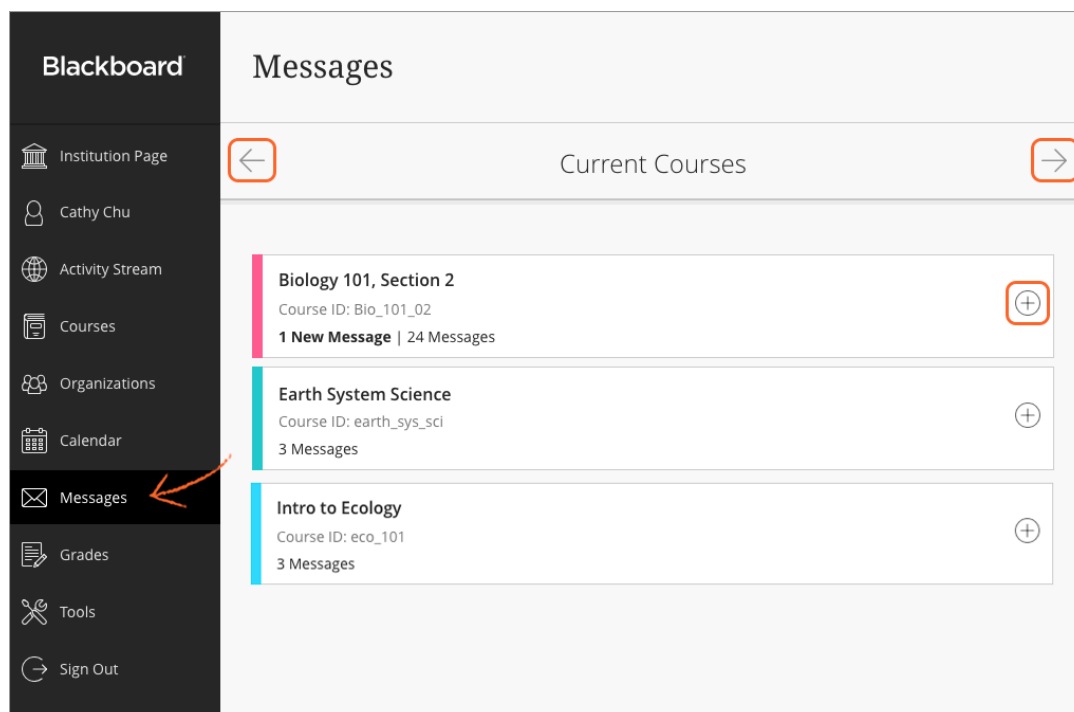
6. Stay on task and click the plus to add an event to the calendar. While you're here, add the course schedule for your courses and your office hours. This information appears within each of your courses.

The screenshot shows the Blackboard 'Calendar' page. The sidebar on the left is the same as in the previous screenshot, with 'Calendar' highlighted with a purple arrow. The main content area is titled 'Calendar' and has a 'Schedule' tab selected. A 'Dec 2017' calendar view is shown. A purple arrow points to a plus icon in the top right corner, which has opened a dropdown menu with options: 'Add Event', 'Edit Course Schedule', and 'Add Office Hours'. The calendar grid shows dates from 26 to 23. Course events are displayed as colored dots with labels: 'Due: Case Study 1' (blue dot) on Monday, December 4th; 'Due: Manual' (blue dot) on Tuesday, December 5th; and 'Due: Bio Test 4' (yellow dot) on Thursday, December 14th. The date 21 is highlighted with a black circle.

7. Click the gear to share your calendar with external services so that your course events appear with other events.



8. View all your messages for all your courses on one page and create a message.



9. Explore what needs grading across all of your courses. Note the page only displays information if you need to take action.

Blackboard Grades

Current Courses

bio_102
Biology 102

Guest Speaker Review
1 of 15 submitted All graded
[View all coursework \(5\)](#)

ast_sec01
Astronomy 101

Reading Assignment
10 of 10 submitted 10 to grade
[View all coursework \(6\)](#)

socio_101
Introduction to Sociology B

Case Study 2: Harris Fa...
0 of 22 submitted Nothing to grade

Cultural Sociology
5 of 22 participated 3 to grade | 2 to post Post grades
[View all coursework \(17\)](#)

10. Review the tools available to you.

MONUMENT UNIVERSITY Tools

Content Collection

Portfolios

Goals